
ELINI Privacy Notice

ELINI is committed to protect your privacy and takes its responsibilities regarding your rights and the security of customer personal information very seriously.

Data Controller

ELINI, hereafter: "ELINI", "we" or "us"
Avenue Jules Bordet 166/3
1140 Brussels
+32 2 702 90 10
DPO@ELINI.net

Data Protection Officer

Since we are a small company, of which the core activities does not consist of processing personal data, we are not obligated to have a Data Protection Officer.

Since we take privacy very serious here, we did appoint a Privacy Officer within ELINI.

You can always contact this Privacy Officer to ask questions or exercise your rights by sending an e-mail towards DPO@ELINI.net.

Scope

This privacy notice applies to all data processing activities executed by ELINI and all personal data collected by ELINI. This concerns: Member data, details of prospects, applicants and suppliers.

What information do we collect and with what purpose?

We will always process personal information based on a legal obligation, contract or given consent.

ELINI collects 3 types of personal data:

1. Identification information
 - Purposes:
 - To communicate with you, our Member, supplier, applicant or prospect;
 - To deliver our services;
 - To sell you a product or service;
 - To ask for your feedback;
 - To keep you posted about events we organize and you might be interested in;
 - To contact you for a job interview when you apply for a job at ELINI.

2. Professional and employment data

- Purpose:
 - To know which company you work for, so we know better how we can offer you any professional help
 - To know your professional history and competences when you apply for a job at ELINI

3. Financial data:

- Purpose:
 - To pay or receive outstanding invoices.

Sometimes, when providing a service for your company, co-workers will come across personal data as well. We don't store this data within the ELINI network.

Disclosure to third parties

ELINI websites may provide links to third-party websites. ELINI does not make any representations or warranties with respect to such third-party websites. You should be aware that the owners and operators of such third-party websites might collect, use or transfer Personal Data under different terms and conditions than ELINI. Upon linking to a third-party website, you should inform yourself of the privacy policies of such third-party websites.

Security of your Personal Data

ELINI protects the confidentiality, integrity and availability of your Personal Data. We use various technological and procedural security measures in order to protect your Personal Data from loss, misuse, alteration or destruction.

Data retention period

We do not process your Personal Data any longer than is necessary for the purposes set forth in this Policy. We keep your data as long as you're an active contact (customer, lead, ...) and actively delete your data ten years after once you become an inactive contact, met with the exception of data for which statutory retention periods have been set.

Data Transfer

ELINI stores most data locally. We only transfer data towards the following categories of processors and third parties:

- Governments
- HR processors
- Finance processors
- Legal and Compliance processors
- National Bank of Belgium
- Other Members of Elini

Your rights

If and to the extent provided under applicable Belgian and European law, you shall have the right:

- to obtain from ELINI confirmation as to whether or not your Personal Data are being processed and, where that is the case, you shall have the right to access such Personal Data being processed;
- to obtain from ELINI, without undue delay, the rectification of inaccurate Personal Data and to have incomplete Personal Data completed;
- to obtain from ELINI the erasure of Personal Data;
- to obtain from ELINI the restriction of processing your Personal Data;
- to receive the Personal Data in a structured and commonly used, machine-readable format and have such Personal Data transmitted;
- to object to processing of your Personal Data and to object at any time to the processing of your Personal Data for direct marketing purposes.

To exercise one of these rights, send an email to DPO@ELINI.net. Please note that there will always be a check to prove your identity.

Additionally, you shall have the right to lodge a complaint with the authorized supervisory if the processing of your Personal Data infringes applicable law. Contact details of the Belgian Data Protection Authority are:

GBA – Drukpersstraat 35, 1000 Brussel
contact(at)apd-gba.be
<https://www.gegevensbeschermingsautoriteit.be/>

Modifications to this Policy

We reserve the right to modify this Policy at any time. This Notice is effective as of December 2021 (the “Effective Date”).

A notification of important updates will be sent to you by mail.

Questions

If you have any further questions about our privacy policy or its implementation, please contact DPO@ELINI.net.